



WELCOME

A very warm welcome to St William of York Catholic Primary School. At St William of York, we are committed to ensuring that we provide a safe, nurturing, positive and inclusive experience for our children, parents and staff.

We aim for excellence in all that we do and encourage our pupils to achieve their full potential. We work in partnership with parents to celebrate the uniqueness of every child and embrace the individual gifts and talents of all of those in our school community.

Mission

The purpose of St William of York Primary School is to educate children in an atmosphere of Christian love.

We respect and rejoice in the uniqueness of each child, and aim to make learning a happy and positive experience for everyone in our community.

Staff Team

Headteacher:	Mrs Mayers
Deputy Head/SENCo:	Ms Thorn
Admin Officer:	Mrs Roper & Mrs Webster
Finance Officer:	Mrs Jackson
Premises Assistant:	Mr O'Connor
IT Support:	Mr Knight
Nursery:	Miss Dempsey, Mrs Lawlor, Ms Thomlinson & Ms Lyn
Reception:	Mrs Meara & Mr Morris
Yr1:	Mrs Rolt & Miss Florence
Yr2:	Miss Ogston, Miss Cole, Mrs McDonald & Miss Barber
Yr3:	Mrs Hazelton & Mr Wilkie
Yr4:	Mr Taylor
Yr5:	Mr Mayers & Mr Kane
Yr6:	Ms Webster & Miss Murphy
MDMS:	Mrs Tossell & Mrs Holmes



Please visit the school website for further information on our school policies. These can be found via www.swoy.lewisham.sch.uk

Contact Us



0208 690 2842



admin@swoy.lewisham.sch.uk



www.swoy.lewisham.sch.uk



St William of York Catholic
Primary School, Brockley
Park, SE23 IPS



St William of York Catholic Primary School



INFORMATION FOR VISITORS

Safeguarding

Keeping our children safe is everyone's responsibility. We have a duty, and a responsibility, to keep children safe from harm. This may include Neglect, Sexual, Physical or Emotional Abuse.

All concerns must be passed on to the Designated Safeguarding Lead (DSL) and treated with confidentiality.



Hayley Mayers

Designated Safeguarding Lead (DSL)



Zoe Thorn

Deputy DSL



Nikita Ogston

Deputy DSL

If you have any concerns, please speak to Mrs Mayers or a Deputy DSL immediately. Your conversation will be recorded on CPOMS and our Safeguarding Procedures will be explained to you.

If a child discloses anything to you, please do not question or prompt the child, listen and make an accurate record of what is said so that it can be passed on to the relevant support agencies.

Confidentiality

It is important to remember that you are bound by a 'confidentiality agreement' when visiting our school. You must not discuss or divulge information about children to a third party.

If you have any questions or concerns, please speak to Mrs Mayers or Ms Thorn

Signing In

When you arrive at school, you will need to sign in using the tablet. A member of staff will come to meet you and you will be asked to wear a badge for identification.

Mobile Phones

We ask that visitors respect our school as a place of learning and refrain from using a mobile phone.

Mobile phones are not allowed in classrooms and must not be used in the presence of children. Photographs must never be taken on mobile phones. Thank you for your support and understanding.

Fire Evacuation

Discovering a fire

Operate the fire alarm immediately via the red fire points located at various points around the school. Begin the evacuation of yourself and the children in your care.

Hearing the Alarm

On hearing the alarm, stop what you are doing. Take any children in your care to the nearest fire exit. Go straight to the fire assembly point in the playground.

At the Fire Assembly Point

Report to a member of school staff. If a member of your party is missing, inform a member of school staff.

First Aid

In the event of an accident, please advise a member of staff who will enlist the help of a trained first aider. If a member of staff is not present, call the school office immediately. If you have a medical condition which you would like us to be aware of please inform the office on arrival.

Ethos & Expectations

Our school community is guided by our Mission Statement, Gospel Values and a relational approach. Positive relationships between pupils, staff, parents, and visitors are rooted in mutual respect and support for the teachings and faith of the Catholic Church.

We encourage all children to be ACE by showing:

- **Attitude:** a positive approach to learning and behaviour
- **Commitment:** dedication in all areas of school life
- **Effort:** doing their very best at all times

These values apply across the whole school, including classrooms, playgrounds, and shared spaces.

Staff, parents, and visitors are asked to model these expectations by treating everyone with respect and promoting positive behaviour. We believe that praise is more effective than criticism and aim to "catch children being good."

Visitors are welcome to acknowledge and praise ACE behaviour and encourage children to record their achievement in their classroom recognition board.

